

**BOARD OF SELECTMEN
MEETING MINUTES – May 14, 2018**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jason Perreault, Vice Chairman
Leslie Rutan, Clerk
Timothy Kaelin
Julianne Hirsh

*Pledge of Allegiance

APPROVAL OF MINUTES – APRIL 9, 2018 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the April 9, 2018 regular meeting as submitted; Selectman Rutan seconded the motion. Vote 3-0-2 (Selectmen Kaelin and Hirsh abstained as they were not present at the meeting).

APPROVAL OF MINUTES – APRIL 23, 2018 SPECIAL MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the April 23, 2018 special meeting as submitted; Selectman Rutan seconded the motion. Vote 3-0-2 (Selectmen Kaelin and Hirsh abstained as they were not present at the meeting).

7:00 p.m. - ELECTION OF OFFICERS

Chairman

Nominations for Chairman were called by Town Clerk Andrew Dowd.

Selectman Rutan moved the Board vote to nominate Selectman Rand to the position of Chairman; Selectman Perreault seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Chairman. The motion to nominate Selectman Rand to the position of Chairman passed unanimously.

Vice Chairman

Nominations for Vice Chairman were called by Town Clerk Andrew Dowd.

Selectman Rand moved the Board vote to nominate Selectman Perreault to the position of Vice Chairman; Selectman Rutan seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Vice Chairman. The motion to nominate Selectman to the position of Vice Chairman passed unanimously.

Clerk

Nominations for Clerk were called by Town Clerk Andrew Dowd.

Selectman Rand moved the Board vote to nominate Selectman Rutan to the position of Clerk; Selectman Perreault seconded the motion. No other nominations were presented. Mr. Dowd closed the nominations for Clerk. The motion to nominate Selectman to the position of Clerk passed unanimously.

7:05 p.m. - HEARING

To consider a request from Anthony's Coal Fired Pizza of Northborough LLC for a change of Officers/Beneficial Interest for their All Alcoholic Beverages Restaurant License for premises located at 10002B Shops Way.

Attorney David Krumsiek was present on behalf of Anthony's Coal Fired Pizza of Northborough LLC to review the application to change Officers/Beneficial Interest for the All Alcoholic Beverages Restaurant License located at 10002B Shops Way. Chief Lyver indicated that the application has been reviewed and there are no concerns to report.

Selectman Hirsh moved the Board vote to approve the application as submitted by Anthony's Coal Fired Pizza of Northborough LLC for a change of Officers/Beneficial Interest for their All Alcoholic Beverages Restaurant License for premises located at 10002B Shops Way; Selectman Perreault seconded the motion; all members voted in favor.

7:05 p.m. - HEARING

To consider a request from Wegmans Massachusetts, Inc. for a change of Officer/Beneficial Interest for their All Alcoholic Beverages Restaurant License for premises located at 9102-9104 Shops Way.

Attorney David Krumsiek was present on behalf of Wegmans Massachusetts, Inc. to review the application to change Officers/Beneficial Interest for the All Alcoholic Beverages Restaurant License located at 9102-9104 Shops Way. Chief Lyver indicated that the application has been reviewed and there are no concerns to report.

Selectman Kaelin moved the Board vote to approve the application as submitted by Wegmans Massachusetts, Inc. for a change of Officer/Beneficial Interest for their All Alcoholic Beverages Restaurant License for premises located at 9102-9104 Shops Way; Selectman Hirsh seconded the motion; all members voted in favor.

REPORTS**Julianne Hirsh**

- No report.

Timothy Kaelin

- Thanked Jeff Amberson and Bill Pantazis for their years of service on the Board of Selectmen. Added that he is excited for the opportunity to serve on the Board.

Leslie Rutan, Clerk

- Welcomed Selectmen Hirsh and Kaelin to the Board.
- Thanked Jeff Amberson and Bill Pantazis for their many years of service.
- Noted that the Interview Committee met with applicants for the Community Affairs Committee. See below for appointments.
- Noted the receipt of an appreciation letter to the Fire Department from a resident acknowledging the professionalism of Captain Dan Brillhart and Firefighters Chris Tetreault, Steve Brosque and Michael Gaudette.
- Noted the receipt of similar appreciation letters to the Police Department.
- Inquired about the status of the R&T Furniture building. Mr. Coderre indicated that the Town continues to work with Town Counsel to bring this to Land Court in order to enforce compliance against the property owner since no plan has been received from the owner regarding the requisite repairs.
- Urged residents to continue to donate to the Food Pantry during the summer months.

Jason Perreault, Chairman

- Wished all mothers a Happy Mother's Day.
- Noted that the annual post Jr. Prom party will be held at the New England Sports Center on May 19th. Volunteers are needed between the hours of 11:30pm - 5:00am.
- Congratulated Selectmen Kaelin and Hirsh on their recent election to the Board.
- Thanked Jeff Amberson and Bill Pantazis for their many contributions to the town during their tenure on the Board.
- Thanked Town Moderator Fred George, Town Clerk Andy Dowd and everyone else involved with preparing for Town Meeting. Extended his appreciation to those residents who attended and stuck around until the end.
- Congratulated Chairman Rand in her role as Chair. Thanked Selectmen Rand and Rutan for their assistance during the past year as he served as Chair.

Dawn Rand

- Thanked Selectman Perreault for his serving as Chair for the past year.
- Congratulated Selectmen Kaelin and Hirsh on their recent election to the Board.
- Thanked Jeff Amberson and Bill Pantazis for their many years of service.
- Noted that the Fire Station Building Committee toured recently constructed or renovated Fire Stations. Their next meeting will be held on May 23, 2018.
- Thanked the DPW Department for their Spring cleaning efforts leading up to the Memorial Day Holiday.
- Noted that the Memorial Day parade will be held on May 28th at 12 Noon.
- Thanked everyone who was involved in preparing for the Town Meeting and Town Election.

John Coderre

- Announced that State Aid looks like it will be slightly above what was budgeted for FY2019, at \$48,000. The net result is about \$34,000 as the assessments are also up. Noted that any State Aid that is received above what was budgeted can only be used to reduce tax impact.

John Coderre Report Cont. . .

- Reported that Moody's Investment Services recently conducted a Bond rating review with the Finance Team. The goal is to maintain our favorable Aa1 rating. The Finance Director will attend the Board's June 11th meeting to review the results and will seek the Board's approval and execution of Bond Anticipation Notes, as well as permanent bonds.

APPOINTMENTS TO THE COMMUNITY AFFAIRS COMMITTEE

Selectman Rutan moved the Board vote to appoint Jessica Hey to the Community Affairs Committee for a partial three-year term; Selectman Perreault seconded the motion; all members voted in favor.

Selectman Rutan moved the Board vote to appoint Pamela Markey to the Community Affairs Committee for a partial three-year term; Selectman Perreault seconded the motion; all members voted in favor.

7:10 p.m. - KATHY JOUBERT – TOWN PLANNER

Acceptance of the donation of two parcels of open space land known as 0 Howard Street – Assessors Map 4, Parcel 3 (4.02 acres) and Map 4, Parcel 4 (2.51 acres).

Town Planner Kathy Joubert indicated that at their October 16, 2017 meeting, the Conservation Commission voted to accept the donation of two parcels of land known as 0 Howard Street by the Oberg family for open space purposes as one of the parcels abuts Mt. Pisgah. Years ago the Oberg family allowed the Trails Committee to construct a trail from Howard Street to Mt. Pisgah. One parcel contains approximately 4 acres and the other parcel contains approximately 2.5 acres. These parcels are also part of a larger land conservation project in the abutting Town of Berlin.

Ms. Joubert requested that the Board approve and execute the Quitclaim Deeds and Acceptance of Deeds in order to accept the donation of these parcels. She added that the Conservation Commission will also be signing the Deed forms at their meeting this evening.

Selectman Rutan moved the Board vote to approve and execute the Quitclaim Deeds and Acceptance of Deeds for two parcels of land located at 0 Howard Street, Map 4, Parcels 3 and 4 as submitted by Town Planner Kathy Joubert and approved as to form by Town Counsel; Selectman Perreault seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

DISCUSSION REGARDING 2018 APPLEFEST CELEBRATION SCHEDULE

Mr. Coderre led the discussion regarding the 2018 Applefest schedule as it relates to the commitment of Town Resources, specifically the DPW, Police and Fire Departments. He indicated that the Town's concern is that modifications to the Applefest schedule during the year of the 250th celebration have been continued without appropriate input from all stakeholders.

DISCUSSION RE 2018 APPLEFEST CELEBRATION SCHEDULE CONT . . .

The Police Chief, Fire Chief and DPW Director spoke about the added burden placed on their staff to cover events spread out over two days rather than just one, making it difficult to maintain readiness by having to force their entire departments into work for two days in order to ensure appropriate coverage. They indicated their preference would be to return to the previous schedule of having both the fireworks and parade on Saturday with other events scheduled for Sunday that do not require the full complement of staff from the public works and public safety departments. With that being said, all agreed to readily implement the policy decision of the Board, whatever that may be.

Letters in support of returning to the previous schedule of having both the fireworks and parade on Saturday were acknowledged from the Rotary Club and Saint Rose of Lima Parish. Chairman Rand added that she had been contacted by the Interfaith Clergy Association who indicated that they are concerned with church attendance if the Parade is scheduled on Sunday.

Letters in support of the fireworks on Saturday and the parade on Sunday from the Knights of Columbus, Education Foundation, Boy Scouts, Northborough Trails Committee, Boroughs Care for Troops, the Director for the Applefest Car Show and the Applefest Committee were acknowledged and read aloud by Applefest Committee member Laura Ziton.

Applefest Committee Chair Michelle Gillespie explained the difficult challenges of changing the scheduled parade from Sunday to Saturday at this late date. A discussion amongst members of the Board with input from the Police Chief, Fire Chief, DPW Director and members of the Applefest Committee ensued.

The main discussion centered around the lack of communication and the fact that the schedule for this year's events has been set without allowing the Town an opportunity to identify all the implications of spreading the events out over two days, both logistical and financial. Members of the Board acknowledged the difficult challenges of changing the schedule at this late date.

All parties agreed on the importance of ensuring that all community stakeholders engage in communication much earlier in the planning process for next year's Applefest. Selectmen Rutan suggested that the Board schedule a follow-up discussion on the events schedule for the 2019 Applefest at their meeting in October.

Selectman Perreault moved the Board vote to hold the fireworks on the Saturday and the Parade on the Sunday of the Annual Applefest weekend; Selectman Rutan seconded the motion. Vote: 4-1-0 (Chairman Rand opposed).

EXECUTION OF CEMETERY DEED 1048

Selectman Perreault moved the Board vote to execute Cemetery Deed 1048 as presented; Selectman Rutan seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Perreault moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. May 14, 2018 Meeting Agenda
2. April 9, 2018 Meeting Minutes
3. April 23, 2018 Meeting Minutes
4. Memorandum – Election of Officers
5. Information packet – Anthony’s Coal Fired Pizza
6. Information packet – Wegmans
7. Information packet – Acceptance of donation of two parcels
8. Information packet – Applefest Celebration Schedule
9. Letters in support of the existing Applefest Celebration
10. Letters requesting that the existing Applefest Celebration be changed
11. Cemetery Deed